Transfer to Another Facility: Providers (CPOE to Non-CPOE Excluding VGH/GRH-AC)



Key Points/Steps Actions Contact PTN Discontinue all order sets not appropriate for continued care • If a patient requires transfer Note: Must discontinue order sets prior to orders reconciliation. If you want to for a change in service, continue specific orders, unselect the check box for that order so that it stays active delegate contacts BCPTN when you discontinue the order set. and follows the: o Higher Level of Care **Procedure** Repatriation Procedure All selected components will be discontinued and all deselected components will remain active from the table below Connect with Receiving Care Discontinue Component Status Order Details Team, as needed. 💆 Vital Signs Ordered 12-Jun-2024 09:51, BID 굣 Weight 12-Jun-2024 09:51, ONCE, Stop date 12-Jun-2024 09:51, On admission Ordered Venous Start: 12-Jun-2024 09:51 PDT Initiated (VTE) Prophylaxis **Perform Orders Hygiene/ Transfer Summary Transfer Reconciliation** Discontinue all order sets no In Provider View Select Transfer longer required. • Clean up inpatient orders, Status: Meds History Admission Transfer Discharge recommend Transfer Reconciliation tool. Document a "Hospital **Hospital Transfer Summary** Transfer Summary", include: In Provider View select Hospital Transfer Summary o acceptance of care NOTE: All active orders will automatically pull into this template. current orders patient condition Note Type List Filter: Position Ensure relevant clinical documentation completed Admission Note-Provider-ToPortal Admission Note-Provider Hospitalist Consult Hospitalist Progress Note **Place Order for Transfer** Discharge Summary-ToPortal Discharge Summary Place order for transfer Procedure Note-ToPortal of patient. Procedure Note npatient Progress Summary Note: If patient condition Family Practice Consult-ToPortal Family Practice Consult changes and requires potential Family Practice Progress Note expedited transfer, inform MAiD Consult MAiD Procedure and Discharge Note Patient Transfer Network (PTN) MAiD Progress Note MAID Clinic Note Hospital Transfer Summary-ToPorta and if necessary, the receiving provider and document ospital Transfer Summary changes in the EHR. **Choose Transfer Summary Template** Transfer Summary Transfer Summary Template

To review other resources regarding Patient Transfers go to the Medication Safety Orders Management Page

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